

LWCF/LPRF/NRTF APPLICATION REQUIREMENTS CHECKLIST

This checklist is to be used by the applicant to assist in assembling the application package. It is not necessary to include this checklist with the application.

Application information MUST be in the order listed below and contained in a three-ring binder with a spine width of NO MORE THAN TWO INCHES. All requested information MUST be included unless otherwise indicated. Each section of the application MUST be identified by a titled, labeled divider (not numbered). Failure to follow format instructions will result in a maximum 10 point deduction from the final rating. Failure to provide any required information not listed in the Open Project Selection Process (OPSP) will result in the deduction of the points indicated in parenthesis.

DOCUMENTS	CHECK-OFF
1. Signed <i>Tennessee LWCF/LPRF/NRTF Grant Application form</i> *	<input type="checkbox"/>
2. <i>Project Cost Sheet</i> *	<input type="checkbox"/>
3. <i>Development Project Costs form</i> *	<input type="checkbox"/>
4. Assurance of Match (resolution/ordinance, statement from elected official) *	<input type="checkbox"/>
5. Planning Process Narrative w/ Support Documentation *	<input type="checkbox"/>
6. Project Boundary Map *	<input type="checkbox"/>
7. <i>Project Boundary Map Certification form</i> *	<input type="checkbox"/>
8. Legal Description *	<input type="checkbox"/>
9. Deed of Ownership, Lease, Easement *	<input type="checkbox"/>
10. Park and Facility Inventory of Current System *	<input type="checkbox"/>
11. Maintenance/Compliance Narrative (detailed maintenance plan of current and proposed system) *	<input type="checkbox"/>
12. Environmental Considerations Narrative *	<input type="checkbox"/>
13. Location and Topographical Quadrangle Maps *	<input type="checkbox"/>
14. Photograph(s) of Site *	<input type="checkbox"/>
15. Delivery System w/Support Documentation *	<input type="checkbox"/>
16. Copy of dated and signed Board Ordinance, dated and signed Bylaws, and Members list *	<input type="checkbox"/>
17. Program Inventory *	<input type="checkbox"/>
18. Development Criteria for General Recreation Narrative w/Support Documentation *	<input type="checkbox"/>
19. Preliminary Site Plan w/ADA Features (Applies to acquisition projects or development projects using land as a match.) *	<input type="checkbox"/>
20. Preliminary Floor Plans w/ADA Features (Applies to development projects or acquisition/development projects.) *	<input type="checkbox"/>
21. Survey (only applies to acquisition projects or projects using land value as match) *	<input type="checkbox"/>
22. Title Search (Applies to acquisition projects or development projects using land value as a match; only applies if property was purchased within 1 year of grant award) *	<input type="checkbox"/>
23. Opinion of Value (Applies to acquisition projects or development projects using land value as a match.) *	<input type="checkbox"/>
24. <i>Notice of Limitation of Use</i> form signed by Government Official(s) required unless the acquisition is a lease or easement *	<input type="checkbox"/>
25. Application format is correct (In maximum 2-inch binder with dividers that are labeled and titled, sections are in the order of this list, etc.) *	<input type="checkbox"/>

***If any of the above requirements are not completed, the application will not be scored and will be returned to the applicant.**

LWCF/LPRF/NRTF APPLICATION INSTRUCTIONS

Read these instructions carefully. Any applications which do not follow these instructions will be determined ineligible and will be returned to the Applicant.

Application information is to be listed in the order below. It must be bound in a three-ring binder with a spine of NO MORE THAN two inches in width. All sections listed below are to be identified by a *tab divider stating the name of the section (not numbered)*. Failure to follow these formatting instructions may result in a maximum 10-point reduction of the total rating. For more detailed descriptions of how the information will be assessed, see the appropriate section of this manual.

1. ***Tennessee LWCF/LPRF/NRTF Grant Application*** - Answer ALL questions. Also, make sure that you list the CORRECT Federal Congressional Representative, State Senator, and State Representative along with their CORRECT districts.
2. ***Project Cost Sheet*** - Answer ALL applicable sections.
3. ***Development Project Costs form*** - Answer ALL applicable sections. Be sure to list all project line items including planning expenses. Remember, planning expenses will not be reimbursed if there is not a specific line item for the expenditures.
4. ***Assurance of Match*** - This includes a resolution/ordinance passed by the governing body and a letter from the appropriate elected or appointed official (i.e., Mayor, County Executive, etc.) giving assurance that the requested funds will be matched by the applicant and that the community is committed to seeing the project through to completion. **The source of the applicant's match funding must be indicated in these documents.**
5. ***Planning Process Narrative*** - This narrative should describe the process by which the community's recreation needs were assessed. Any support documentation (i.e., public input meeting minutes, community surveys, etc.) is to be included with the narrative. Petitions will NOT be accepted as public input.
6. ***Project Boundary Map*** - These maps must indicate the legal boundaries of the site, display known easements, and be legally sufficient to identify the area for protection as a *permanent* public recreation site.
7. ***Project Boundary Map Certification form*** - This form must be completed and submitted with the application. It is to be signed by the elected or appointed official who will sign the grant contract if awarded.
8. ***Legal Description*** - A legal description of the project property must be submitted with the application.
9. ***Deed of Ownership, Lease, and/or Easement*** - A copy of any or all such applicable documents must be submitted.
10. ***Park and Facility Inventory of Current System*** - A listing of all existing indoor/outdoor recreation areas in the applicant's delivery system must be submitted.

11. **Maintenance Narrative** - A **DETAILED** plan of the current and proposed maintenance procedures outlining the safety and accessibility standards being utilized must be included with the application. Any explanation and/or justification of maintenance issues (i.e., overhead utility lines) should be included in this section.
12. **Environmental Considerations Narrative** – Documentation includes a plan detailing the steps that are currently enacted or will be taken to ensure the preservation or enhancement of the environment in relation to the project scope. Copies of all applicable environmental permits, etc., must be included with the application. The Environmental Clearance and Environmental Survey sections from this manual must be included in this section.
13. **Location and Topographical Quadrangle Maps** - Clear, accurate, and legible maps must be submitted with the application. Applications with incorrect or illegible maps will result in point deductions from the final total rating. Topographical quadrangle maps are available from TVA, USGS, local map store, etc. The topographic quadrangle name and number must be included on the map.
14. **Photographs of Site**
15. **Delivery System Narrative** – Documentation should include a narrative addressing the quantity and quality of recreation services delivered to the public.
16. **Copy of Board Ordinance/Bylaws/Members** - A copy of the local Parks and Recreation Board's Ordinance, Bylaws, and a list of members indicating the board's composition must be included in the application package.
17. **Program Inventory** - A list of recreation programs, indoor and outdoor, must be provided by the applicant. List any cooperative efforts with private providers.
18. **Development Criteria for General Recreation Narrative** – Documentation should include information specific to the project development (i.e., environmental, priority need, serving special needs communities, etc.) See the OPSP for additional categories.
19. **Preliminary Site Plan** - A copy of the preliminary site plan for the project is to be submitted. All projects must show ADA compliance.
20. **Preliminary Floor Plans** - A copy of the preliminary floor plans for the project is to be submitted with the application. All indoor facilities **MUST** clearly indicate ADA compliance throughout the building. Ball fields, playgrounds, pavilions, parking lots and other outdoor open space areas should provide as specific as possible plans/drawings indicating ADA accessibility. (Applies to development projects or acquisition/development projects.)
21. **Survey** - A survey of the project property conducted by a registered land surveyor must be submitted with the application. The survey should possess a North arrow and the date of the survey.

22. **Title Search** - A five-year history of conveyances (sales and transfers) of the project site is to be included with the application for acquisition projects and development projects using land value as match. (Applies to acquisition projects or development projects using land value as a match; only applies if property was purchased within 1 year of grant award.)
23. **Opinion of Value** - An original copy of an opinion of value of the project property is to be included with the application for acquisition projects and development projects using land value as match. (Applies to acquisition projects or development projects using land value as a match.)
24. **Notice of Limitation of Use (NLU) form** - This form is to be **completed and signed** by the elected or appointed official who will sign the grant contract unless the acquisition consists of a lease or an easement. The original must be filed with the local Register of Deeds, and a copy is to be included with the grant application. The deed must be referenced on the NLU.



TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION

TENNESSEE LWCF/LPRF/NRTF/RTP GRANT APPLICATION

PARTICIPANT INFORMATION

1. Applicant:

2. Applicant is a:

- a. Federal Govt. _____
b. State Govt. _____
c. Local Govt. _____
d. Private Org. _____

3. List of Project Partners (if any):

4. Region:

East _____ Middle _____ West _____

5. County/Countries:

6. Applicant Address:

7. Applicant Contact (Person responsible for daily management of project)

Name: _____ Telephone: _____
Title: _____ Federal ID#: _____
Fax: _____

8. Park Name:

Project Title:

9. Grant Type (Check all that apply)

- | | |
|------------------------|--|
| _____ Acquisition | _____ Land owned by applicant |
| _____ Development | _____ Land leased by applicant |
| _____ New Construction | _____ Date lease expires: _____ |
| _____ Renovation | _____ Land is publicly owned |
| | _____ Land is privately owned (RTP only) |

RTP Only**10. Intended Use (Check one)**

- ☐ Motorized Use
☐ Non-Motorized Use
☐ Combination Motorized/Non-Motorized Use
☐ Combination of Motorized Uses
☐ Combination of Non-Motorized Uses

11. Federal Congressional District

Congressman's Name: _____ District Number: _____

12. State Districts

Senator's Name: _____ District Number: _____

Representative's Name: _____ District Number: _____

13. Brief Description of Project**14. Project Funding**

Grant Amount Requested \$ _____

Match \$ _____

(50% match required for LPRF, LWCF and NRTF)

(Minimum 20% match required for RTP)

TOTAL PROJECT COST \$ _____

15. Source and Amount of Applicant's Matching Funds (20% for RTP; 50% for LPRF, LWCF and NRTF)

General Fund \$ _____

CASH \$ _____

Force Account \$ _____

Third Party Donation \$ _____

Partnership \$ _____

Donation Value \$ _____

Land \$ _____

Labor \$ _____

Material/Equipment \$ _____

TOTAL MATCH \$ _____

(TOTAL MATCH should equal Match in Section 14)

Authorized Signature (usually Mayor or County Executive) Title Date

Printed Name Title

Authorized Signature of Partner (if applicable) Title Date

Printed Name Title

Note: overmatches may be shown on a separate sheet.

DEPARTMENT OF ENVIRONMENT AND CONSERVATION – Recreation Educational Services Division
LWCF/LPRF/NRTF/RTP



PROJECT COST SHEET

Applicant's Name: _____

Park Name: _____

Project Title: _____

Brief Description: _____

____ Acquisition Only ____ Dev. Only ____ Acquisition and Dev. ____ Preservation
(NRTF only)

ADMINISTRATIVE COSTS

		Date Incurred
Site Planning	\$	
Preliminary Design	\$	
Cost Estimates	\$	
Grant Administration	\$	
Total Administrative Costs	\$	

ACQUISITION COSTS

Parcel #-List in Priority Order	Acres	Anticipated Date of Acquisition
Total Acquisition Costs		

Method of Acquisition: ____ Negotiated Purchase ____ Donation ____ Easement ____ Lease

Number of 6(f) Protected Park Acres in park referred to in this application (use additional sheets if necessary)

New Acreage- for acquisition or development; not previously under 6(f) protection.

Value Added Acreage -additional development of land already under 6(f) protection

Total Acreage (sum of figures above).

Note: Land within the boundary map of an LWCF grant is under 6(f) protection.

This Acquisition is: ____ Publicly owned ____ Privately owned (RTP only)

DEPARTMENT OF ENVIRONMENT AND CONSERVATION – Recreation Educational Services Division
LWCF/LPRF/NRTF/RTP



DEVELOPMENT PROJECT COST SHEET

Applicant's Name: _____

Scope of Project: Attach Professional Construction/Supplier Estimates
(List specific line items for which funds are requested)

Line Items	# of Units	Unit Cost	Total Item Cost
Total Development Cost			\$

Use Attachment if more space is needed

TOTAL COSTS

Total Administrative Costs	\$
Total Acquisition Costs	\$
Total Development Costs	\$
Total Project Costs	\$
Total Grant Request	\$

ESTIMATED ANNUAL OPERATION AND MAINTENANCE COSTS

CATEGORY	OPERATION	MAINTENANCE	TOTAL COST/CATEGORY
Supplies	\$	\$	\$
Personnel	\$	\$	\$
Utilities	\$	\$	\$
Equipment	\$	\$	\$
Contracted Labor	\$	\$	\$
Other	\$	\$	\$
Total Annual O/M			\$

TN DEPARTMENT OF ENVIRONMENT AND CONSERVATION
RECREATION EDUCATIONAL SERVICES DIVISION
LWCF/LPRF/NRTF/RTP



PROJECT BOUNDARY MAP CERTIFICATION

INDICATE APPLICABLE GRANT PROGRAM:

☐ LWCF ☐ LPRF ☐ NRTF ☐ RTP

Applicant: _____

Park Name: _____

Project Title: _____

The APPLICANT certifies that the attached project boundary map clearly delineates the area to be included under the project scope. At a minimum, this area must be a viable recreation area that is capable of being self-sustaining without reliance upon adjoining or additional areas not identified in the scope of the project.

The APPLICANT certifies that the map:

1. Was prepared on the date shown;
2. Identifies the area(s) under lease;
3. Identifies any known outstanding rights or easements;
4. Delineates the project area in sufficient detail so as to be legally sufficient to identify the lands to be afforded projection as a public recreation site.

The following methods of identification are acceptable; check method(s) used:

- | | | |
|-------|----|-------------------------------|
| _____ | 1. | Deed references |
| _____ | 2. | Adjoining Ownership |
| _____ | 3. | Adjoining easements of record |
| _____ | 4. | Adjoining water bodies |
| _____ | 5. | Metes and bounds |
| _____ | 6. | Government survey |

Certification is made to the above by:

Applicant's Signature (Usually Mayor, County Executive, or Agency Director)

Date

Printed Name and Title



NOTICE OF LIMITATION OF USE

FOR LWCF:

The property identified in the attached general warranty deed has been acquired or developed with federal financial assistance provided by the National Park Service of the Department of the Interior in accordance with the Land and Water Conservation Fund Act of 1965, as amended, 16 U.S.C. 4601-5 et seq. (1970 ed.). Pursuant to a requirement of that law, this property may not be converted to other than public outdoor recreation uses (whether by transfer, sale, or in any other manner) without the express written approval of the Secretary of the Interior. By law, the Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he or she deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonable equivalent usefulness and location.

FOR LPRF:

The property identified in the attached general warranty deed has been acquired or developed with state financial assistance provided by the Local Parks and Recreation Fund (LPRF) pursuant to TCA 67-4-409. This property may not be converted to other than public recreation uses (whether by transfer or any other means) without the express written approval of the Commissioner of the Tennessee Department of Environment and Conservation, the Commissioner of the Department of Agriculture, and the Executive Director of the Tennessee Wildlife Resources Agency.

FOR NRTF:

The property identified in the attached general warranty deed has been acquired or developed with state financial assistance provided by the Natural Resources Trust Fund (NRTF) pursuant to TCA 11-14-304. This property may not be converted to other than public recreation uses (whether by transfer or any other means) without the express written approval of the Commissioner of the Tennessee Department of Environment and Conservation.

FOR RTP:

If the public property identified in the attached general warranty deed has been acquired or developed with federal Transportation Equity Act of the 21st Century (TEA-21) Recreation Trails Program (RTP) assistance through the Federal Highway Administration (FHWA). In accordance with this act, the state may decide to protect this project under 6(f)(3) of the Land and Water Conservation Fund Act of 1965, as amended, 16 U.S.C. 4601-5 et seq. (1970 ed.). Pursuant to a requirement of that law, this property may not be converted to other than public outdoor recreation uses (whether by transfer, sale, or in any other manner) without the express written approval of the Secretary of the Interior. By law, the Secretary shall approve such conversion only if he finds it to be in accord with the existing comprehensive statewide outdoor recreation plan and only upon such conditions as he or she deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonable equivalent usefulness and location. If a project is located on private lands that may include an easement or lease, the state requires a twenty-five year minimum commitment for public use.

Authorized Signature (usually Mayor or Co. Exec. or Agency Director if State or Federal Application)

Printed Name and Title

Applicant

Address

Phone Number

Date

LWCF/LPRF/NRTF Frequently Asked Questions (FAQ's)

How many copies of the application do I need to send to Recreation Educational Services Division?

Only one, however, communities are advised to maintain a copy for their own records.

Does L&WCF, LPRF, or NRTF fund projects on school property?

No. Grants cannot go for acquisition or development of park facilities on school property. Eligible applicants are restricted to county and incorporated municipal governments. In the State of Tennessee most school property is titled and deeded to the local or county Board of Education. Property owned by a school system is not eligible for an L&WCF, LPRF or NRTF grant. However, the Board of Education may deed or lease (for a minimum of twenty-five years) all or a portion of the school property to the local governing body, and therefore, be eligible for a grant. Property must be under the control and management of the local government rather than the school. All deeds and/or leases, surveys, boundary maps and boundary map certification must be included in the grant application.

What does the phrase “in perpetuity” mean?

For grant purposes it means “forever”. Parkland and park facilities developed with grant funding must remain parkland and park facilities from now until the end of time.

Does the local, state or federal government have to own the land for me to receive a grant?

Yes. Acquisition land that will be used as match must be acquired no more than one year prior to and no later than six months after the grant award date (normally July 1). The land must be used for public recreation in perpetuity. Cities and/or Counties may lease land for no less than 25 years but from only other governmental entities, including state and federal properties. Cities and Counties may not lease land from private citizens, non-profit organizations, civic groups, businesses, industry, etc., to develop park property. In addition, cities and counties may not lease park property to private citizens, non-profit organizations, civic groups, businesses, industry, etc. Cities and counties may enter into “management agreements” with such organizations for the programming, development and maintenance of such facilities; however, the agreement must state that they are non-exclusive to other users. (See question concerning exclusive use.)

I want to use donated land as match – Can it be on existing City-owned property?

No.

I currently have an open project, what must I do to reapply again for the next grant cycle?

Your current open L&WCF, LPRF or NRTF grant must be physically complete and the Project Completion Certification form have been submitted to our Division on or before the announced date. “Physically complete” means that all portions of the project scope and line items that are a part of the grant contract have been fully completed. PARTAS Regional Consultants will conduct an on-site inspection. If the project is lacking completion in any way (ADA compliance, functional use, materials ordered but not in, portions not complete due to weather, or any other reason), the grant application will not be accepted.

Must I have all the cash, in-kind labor, material donations in place before we begin our project?

No. While it is required that you begin your project within 180 days of grant award date (normally July 1), it is possible that your project may cover one, two or three fiscal years. The governing body may apportion the required funding to complete the project during the budget cycle for these years. Therefore, not all the cash and/or other sources of matching funds are required at the time of the grant award. However, all governing bodies must submit with the application a resolution or ordinance indicating the amount of funds requested, the source of said funds, and the “applicant’s commitment to match the requested amount”.

I have a project in the form of acquisition/donation for new parkland. Must I submit the appraisals from a certified real estate appraiser with the grant application?

No. All you are required to submit with the application is an “Opinion of Value” prepared by the County Tax Assessor or a Certified Real Estate Appraiser. If the grant is awarded, you will then be required to submit through a Certified Real Estate Appraiser two copies of the original appraisal of the property, including photographs.

I am developing a park facility that may only be used during certain seasons and/or months of the year for organized activity. If funded through L&WCF, LPRF or NRTF would it be all right for me to close and lock my facility during the non-use days or months and/or lock it up after the activity is over, such as at 3:00 p.m.?

No. L&WCF, LPRF and NRTF guidelines state that the park facility must be open during reasonable hours for public use every day of the year. Some exceptions include holidays, portions of Sundays, wet field conditions, etc. Even if it is the “off-season” for programming, the facility must remain open and accessible to the general public.

I know that my new park facility must be ADA accessible, but what about accessibility from the parking lot to the facility?

Yes. Many communities design accessible facilities yet omit accessible design features from the parking lot or other high-use areas to those facilities. For example, if you are developing/renovating restroom facilities, not only do the restrooms themselves have to be accessible but the pathway from the parking area and other high-use areas must be accessible to them as well. The same applies to playgrounds, ballfields, concessions stands, etc.

I have heard the term “exclusive use”, what does this mean?

It means restricting the use of a park or park facilities for varying groups of people, organizations, genders, age differences and religions. We require all parklands and facilities offices that have been developed with L&WCF, LPRF or NRTF funding to post EEOC, Section 504 and Title VI signage in either the park sites, City Hall or County Executive’s office. We also require that a sign be placed in a park site/facility that has been funded through an L&WCF, LPRF or NRTF grant acknowledging the State of Tennessee for its assistance.

I am considering applying for ballfield maintenance equipment such as a 48” deck mower, in-field drag, finishing mower and aerator. Are these an allowable cost under L&WCF, LPRF or NRTF guidelines?

No. All costs associated with L&WCF, LPRF or NRTF are to be permanent recreation equipment. In other words, any equipment that is movable, such as mowers, portable play equipment, basketballs, tools, and portable bathrooms are ineligible items. If you have any questions about the eligibility of any equipment contact RES for clarification.

When will I know that I am ready to apply for an L&WCF, LPRF or NRTF grant?

If the project is in the design phase and is ready to begin within one hundred eighty days (six months) of the grant award date, normally July 1, you are probably ready to apply. However, RES has observed that during past grant cycles, the Planning Section of the grant application is of high importance. If citizen involvement has been minimal (including a lack of board meetings, public hearings, surveys, media support, strategic planning, etc.), a recreation plan that includes goals and objectives is non-existent, and inventory and assessment of existing facilities is not complete, then, chances are, you are not ready to apply for grant funding this year.

What types of safety measures should I follow with our new playground?

When a playground is part of the proposed project, appropriate playground materials and adequate safety surfacing is required. The applicant should follow the current CPSC/ASTM guidelines.

What are the wording requirements and other regulations concerning grant signage?

See the attached example. Some communities have created signage that is 4’ x 8’, however, we request that it be no smaller than 2’ x 2’.

Required Signage at Grant Sites

Funding Acknowledgement: This project is funded in part by a grant from the Local Parks and Recreation Fund (LPRF) administered by the Recreation Educational Services Division, Tennessee Department of Environment and Conservation. Other funding sources may be added to project signage per other funding source requirements (see “optional” below on signage example).

(Any other information about applicants is at the project administrator’s community’s discretion.)

Other information that is required to be posted

Equal Employment Opportunity poster must be displayed at project site or at the city/county municipal building.

Section 504 of the Rehabilitation Act of 1973 (ADA of 1990): This act assures that no qualified disabled person will, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal Financial assistance.

Title VI of the Civil Rights Act of 1964: Assures that no person in the United States will, on the ground of race, religion, color, or national origin, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal Financial assistance.

Note: if the above (EEO, Section 504, and Title VI) are posted onsite or elsewhere (City Hall, park office, etc.,) they will not need to be included in the sign below. The must be posted in a place where it can be seen by the public.

Size requirements: Minimum two- (2) foot by two- (2) foot is preferred.

EXAMPLE:

Your Project’s Name	
This project is funded in part by a grant from the Local Parks and Recreation Fund (LPRF) administered by the Recreation Educational Services Division, Tennessee Department of Environment and Conservation. This project is in compliance with Section 504 of the Rehabilitation Act of 1973 (ADA of 1990) and Title VI of the Civil Rights Act of 1964.	
OPTIONAL	Funding has been provided as follows:
	LPRF \$ 100,000
	Local Funds \$ 50,000
	Partnerships \$ 50,000
	Total Project Cost \$ 200,000

Match List

Can this funding source be used as a match for the grant we are applying for?	LPRF-State	L&WCF-Federal	RTP-Federal Note: there must be at least a 5% non-federal match.
Cash	Yes	Yes	Yes
Another LPRF or NRTF grant	No	No	No
L&WCF grant	No	No	Yes
In-kind services, materials and equipment costs	Yes	Yes	Yes
Appraised value of real property not previously dedicated to recreation	Yes. Acquisition must occur no earlier than one year prior to grant award date.	Yes. Acquisition must be within grant term.	Yes. Acquisition must be within grant term.
Easements or leases	No	No	No
Legislative line item appropriations	No	No	No
TVA	No	No	Yes
TEA-21	No	No	No
Urban Forestry grants	No	No	Yes
Corps of Engineers	No	No	Yes
Grantee's Enterprise Funds	Yes	Yes	Yes
Community Development Block Grants	No	Yes	Yes
Art or Historical Commission Grants	No	No	Yes
Rural Development	Yes	No	Yes

It is recommended that the applicant confirm that such a match is allowed with the agency responsible for providing the match.

Recreation Educational Services Division

Land Policy

Land Donations

TCA 67-4-409(i)(4)(A) is the section that deals with donations of land which is used as match. In order for a land donation to be used as match:

1. The land must be donated "at the time the grant is made", and,
2. the land must be "located adjacent to the tract of land for which the state grant is sought which is independently appraised as having the same value amount as the grant."

Acquisition of Land with Reimbursement of Acquisition Costs

TCA 67-4-409(i)(5) deals with the acquisition of land for which the county or municipality wants to be reimbursed part of the acquisition costs. The following sequence must occur in order for the land acquisition cost to be reimbursable.

1. The county or municipality must submit a grant application.
2. After the submittal of the application the county or municipality must purchase land or "construct the trail for which the grant was sought" no more than twelve months prior to the award date of the grant (normally July 1).
3. The grant must be for reimbursement of the land acquisition costs.
4. The grant application must be submitted no more than 12 months prior to the award of the grant.

Land Acquisition as Match for Development Funds

The other type of LPRF grant involving land acquisition is the use of the land acquisition as a match for development funds. RES's policy is to allow the purchase of land previously non-dedicated to recreation to be used as a match for new recreation development costs as long as the purchase occurs no earlier than 12 months between the time of application and the time of grant award. The current value of the land will be evaluated as match.

Note: All applicants should be aware that the acquisition of land does not guarantee a grant award and that all eligible applications will be competitively scored.